

Landlord Schedule of Charges

Managed Service

Description		NO VAT
Monthly service commission %		10%
Tenancy set up From		£260.00
Gas safety check From		£85.00
Energy Performance certification From		£120.00
Electrical Installation Condition Report and Portable Appliance Test From		£95.00
Tenancy check out From		£120.00
Move-In & Check-Out Inventory preparation per report:		
Studio/1 bed* From		£120.00
2 bed*		£145.00
3 bed*		£160.00
4 bed*		£210.00
5 bed*		£230.00
Additional requested property visits (per visit)		£35.00
Hourly rate for work not included in your service level (non-exhaustive list below):		
Preparation of documents for dispute adjudication or court proceedings		£100.00
Drawing up of documentation if not included in Service level		£100.00
Attendance at court		£100.00
Administration fee for withdrawing from an offer of a tenancy		£200.00
Cutting of keys (per key) From		£10.00

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Rent Collection Service

Description	NO VAT
Monthly service commission %	£260
Tenancy set up	8%
Gas safety check From	£85
Energy Performance certification From	£120.00
Electrical Installation Condition Report and Portable Appliance Test From	£95.00
Tenancy check out From	£120.00
Move-In & Check-Out Inventory preparation per report:	
Studio/1 bed* From	£120.00
2 bed*	£145.00
3 bed*	£160.00
4 bed*	£210.00
5 bed*	£230.00
Hourly rate for work not included in your service level (non-exhaustive list below):	
Preparation of documents for dispute adjudication or court proceedings	£100.00
Drawing up of documentation if not included in Service level	£100.00
Attendance at court	£100.00
Administration fee for withdrawing from an offer of a tenancy	£200.00
Cutting of keys (per key) From	£10.00

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Tenant Find Service

Description	No VAT
Tenant Find fee (10 % of the first 12 months rent on a sole agency deducted from the first rent payment or if the first month's rent does not cover the value of the invoice the funds are payable prior to completion.)	10%
Tenant set up	£260.00
Gas safety check From	£85.00
Energy Performance certification From	£120.00
Electrical Installation Condition Report and Portable Appliance Test From	£95.00
Tenancy check out From	£120.00
Studio/1 bed* From	£120
Move-In & Check-Out Inventory preparation per report:	£145
3 bed*	£160
4 bed*	£210
5 bed*	£230
Hourly rate for work not included in your service level (non-exhaustive list below):	
Preparation of documents for dispute adjudication or court proceedings	£100
Drawing up of documentation if not included in Service level	£100
Attendance at court	£100
Administration fee for withdrawing from an offer of a tenancy	£200
Cutting of keys (per key) From	£10
Service of statutory notices to recover possession (per notice)	£100